



# Welcome Home!

Student Handbook 2021



## Message from the Vice-Chancellor

**Dr. Rupamanjari Ghosh**  
Vice-Chancellor



Dear Students,

Congratulations on your admission to Shiv Nadar University, Delhi-NCR.

You are now part of one of the only four private universities in the country currently accorded the status of 'Institution of Eminence' by the Government of India, and also the country's youngest university to have received this prestigious recognition. Your learning and experiences here will shape you into global citizens, equipped to "shoulder the challenges of globally responsible and ethical leadership in the 21st century". This is the University's mission.

We wish to empower you to fully realize your potential. Imagine student exchange programs in some of world's greatest institutions abroad; achieving breakthroughs in research supported by the University's cutting-edge infrastructure; creating art that is exhibited in prominent galleries; starting your own business venture while studying; or winning a national sports championship. These are just a few of the many extraordinary experiences that await you at the University.

As we continue to adapt to our fast-changing world, especially in the context of the ongoing pandemic, I assure you that our students will remain our first priority. We will leave no stone unturned to ensure that your learning and engagement are least interrupted in these unusually difficult times.

You will be proud to know that Shiv Nadar University, Delhi-NCR, has reached multiple other milestones as well. The University received an

excellent inspection report from the University Grants Commission (UGC) Expert Committee in 2016. In the NIRF (Government's National Institutional Ranking Framework), it has been the youngest institution in the 'top 100' Overall list, and its score has been rising steadily. In NIRF-2020, it ranked 56 in the 'University' category. It has been accredited with Grade 'A' by NAAC (National Assessment and Accreditation Council), and I am happy to share that the University is among a select group of institutions in the country to have been awarded the esteemed 'Atal Incubation Center' grant by the NITI Aayog, Government of India.

You join us in a landmark year, as the University celebrates its tenth anniversary in 2021. We have achieved so much over a relatively short span of a decade that I am confident that the next decade will elevate the University in the global stage with many more significant achievements. You - our students - are at the very heart of our mission. I strongly encourage you to be active participants in this grand scheme - to find and follow your passion, and aim for excellence in whatever you do. You will find great mentors in our faculty and staff, and through our vibrant campus' social and cultural life, you will make connections and friendships that I am sure will last a lifetime. The future is truly yours to build. We will all be facilitators of your learning and your aspirations.

I again congratulate you, your families and friends on your taking the first step to the future of your dreams.

Welcome to this magnificent, inclusive institution of higher learning!

## Message from the Director, Student Affairs

**Major General (Retd.) G. Jaishankar**  
Director, Student Affairs



Dear Students,

I extend a warm welcome to you all at Shiv Nadar University, Delhi-NCR, as you join us in this unique and challenging year.

We are committed to ensuring your all-round development as you immerse yourself in a multidisciplinary environment that is not just rich in academics, but also research, sports and extracurricular activities. A second home for students from all corners of the country, Shiv Nadar University, Delhi-NCR, is also very culturally diverse. The experience here is designed to help you broaden your horizon and become independent as you carve your paths in career and in life.

Despite the spread of COVID-19, our proactive approach in the previous academic year ensured smooth completion of all courses and the timely

graduation of the Class of 2021. As I welcome you to the new academic year, I would like to assure you that we have made every effort to ensure everyone's safety without diluting the campus experience. Our green and beautiful 286-acre campus has been a great enabler to this. I truly believe that with your active involvement, we shall successfully overcome any challenges we may face this year.

The Office of Director of Student Affairs (DSA) is committed to ensuring an environment that enables your intellectual and personal growth, and is always here to help you. Should you have any queries, concerns or requirements, please do reach out to us.

I wish you a memorable and rewarding stay at Shiv Nadar University, Delhi NCR.

# UNIVERSITY VISION

To empower individuals and communities to realize and exercise universal freedom through acquisition and application of knowledge by:

Dedicating to the development, organization, preservation, Dissemination, and application of knowledge in a wide range of fields of study.

Committing to excellence in teaching, discovery innovation, Scholarship, and service to expand the scope of human understanding, and contributing to the betterment of the world.

Pledging to serve the higher education needs of State of Uttar Pradesh, India, and the global community.

## ABOUT THE UNIVERSITY

Shiv Nadar University, Delhi-NCR, is a student-centric, multidisciplinary and research-focused University offering a wide range of academic programs at the Undergraduate, Master's and Doctoral levels. The University was set up in 2011 by the Shiv Nadar Foundation, a philanthropic foundation established by Mr. Shiv Nadar, founder of HCL. The University is in the quest to become a globally acclaimed center for learning and innovation in the fields of Engineering, Natural Sciences, Humanities & Social Sciences, and Management. The core of the University consists of a select, world-class faculty with doctoral and postdoctoral experiences from ranked universities all over the world.

Shiv Nadar University has been recognized as one of the ten private 'Institutions of Eminence' by the Government of India. In the NIRF (Government's National Institutional Ranking Framework), the University has been the youngest institution in the 'top 100' Overall list, and its score has been rising steadily. In NIRF-2020, it ranked 56 in the 'University' category. Shiv Nadar University has been accredited with Grade 'A' by NAAC (National Assessment and Accreditation Council), valid for a period of five years from 26 November 2019. It is also among a select group of green-field institutions in the country which were awarded the prestigious Atal Incubation Center grant by the NITI Aayog, Government of India, in the very first round in 2017.



## Our Leadership



**Mr. Shiv Nadar**  
Founder and Chancellor



**Mr. Shikhar Malhotra**  
Pro-Chancellor



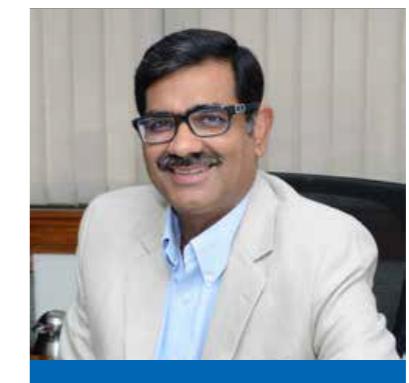
**Dr. Rupamanjari Ghosh**  
Vice-Chancellor



**Col. (Retd.) Gopal Karunakaran**  
Executive Director



**Dr. Bibek Banerjee**  
Dean, School of Management &  
Entrepreneurship  
Dean, Academy of Continuing  
Education  
Director, University Strategy &  
Planning



**Dr. Rajat Kathuria**  
Dean, School of Humanities & Social  
Sciences



**Dr. Sandeep Sen**  
Dean, School of Engineering  
Senior Professor, Computer Sc. & Engineering



**Dr. Sanjeev Galande**  
Dean, School of Natural Sciences  
Head, Department of Life Sciences



**Dr. Suneet Tuli**  
Dean, Research & Partnerships  
Professor, Electrical Engineering



**Dr. Rajeev Kumar Singh**  
Associate Dean of Academics



**Major General (Retd.)  
G Jaishankar**  
Director, Student Affairs



**Mr. Sudhir Naudiyal**  
Registrar



This Student Handbook is available on the University website and on the intranet, SNU Links.

## Guidelines to Follow in COVID-19 Pandemic

In view of the uncertainties marked by the ongoing COVID-19 pandemic, all students will be informed via email about any changes that come into effect in any of our policies. Please note and follow such communication carefully.

### Arrival on Campus

We are a fully-equipped residential campus that is self-contained with all necessary academic, sports, entertainment, food, health, shopping, banking and other basic requirements. We are prepared to welcome you, while ensuring safety of all. Please follow the below-listed instructions to settle in smoothly:

- Food is served thrice a day in the common serving area on the ground floor at specified timings. COVID-19 safety protocols must be followed.
- Food is provided in packed containers from the Dining Hall. Consumption of food brought from outside the campus is not permitted. Meal rates, as applicable, are charged, including packing charges.
- For the duration of the stay, residents will have to clean their own rooms.
- The rooms will be handed over to them in a cleaned and sanitized condition.
- Each room is sanitized and fumigated before and after entry.
- Each room/flat has a small dustbin, which is to be emptied into a large bin placed in the common area outside of the room
- Housekeeping staff will visit hostels every day for cleaning of reception, the ground floor, common pantry, tables used for keeping utensils and emptying the large dustbins kept in corridors.
- Room service is not allowed. However, residents can order anything they wish to from the shops on campus. Similarly, couriers received at D Block can be arranged to be sent to the reception of 1B/T1
- Residents are to bring their personal use items and toiletries etc. (Read Annexure 1 carefully so that you carry all essentials).
- The Campus laundry service is not available in the quarantine facility.
- Residents may exit the quarantine facility only on clearance by the Doctor at Blue Circle.
- All residents must strictly adhere to the quarantine rules at all times.

the Medical Staff and the Warden.

# Code of Conduct

## Health and Safety Measures We Follow:

- Strict and advanced health checking at the main entry gate
- Everyone including students, faculty and staff entering the campus to stay has to go through the necessary medical tests and quarantine procedures
- Everyone is required to wear face masks and ensure minimum/distant physical contact with others, and follow social distancing markers wherever available
- All the academic blocks, hostels, dining halls, lift areas, medical facilities, eating kiosks and other common places are deeply sanitized from time to time
- Social distancing is to be strictly followed at Dining Halls and kiosks
- Classrooms are being prepared for safe distancing and regular sanitization.
- Daily temperature/symptom checks at the hostel areas and at the entry gates of academic areas
- Foot-operated sanitizers are placed at all important locations
- Fogging/disinfection of every vehicle entering the campus

Please watch the video explaining our safety measures. This is for your information and adherence.



<https://tinyurl.com/476jc746>

## Family Groups

All students will be supported by 'Family Groups', led by chosen students from senior batches to help incoming students with smooth and friendly transition during the early stages of settling in. They will guide, support or help you to access any relevant information that you may require. For details, please contact the Cultural Secretary, Shristi Agarwal, or Munmun Bhatnagar in the Office of Director, Student Affairs (DSA).

Shiv Nadar University's Code of Conduct aims to support the development of a productive learning environment. It elaborates the University's expectations from students and also serves as a guarantee of students' rights and responsibilities.

## 01. Behavior

- Our community is characterized by civility and consideration, and therefore, it is expected that you behave in a mature, honest and responsible manner - whether or not on campus
- While there is no specified dress code, you are expected to be dressed appropriately in all common areas
- Public display of affection is to be avoided on campus
- Living together in a community requires everyone to maintain personal hygiene at all times to prevent the spread of infectious diseases; this is especially important in the ongoing pandemic
- Please ensure strict adherence to COVID-19 related instructions for safety of all. Do not hesitate to call out violators
- Please be punctual for all your academic and other activities – respect for time is a lesson for life

## 02. Academic Integrity

We expect you to maintain high standards of academic honesty and integrity. Anything that results in the loss of integrity of the processes of teaching, learning and research is considered an Academic Malpractice, for which the University follows a zero-tolerance policy. This includes, but is not limited to:

- Misrepresenting academic accomplishments, submission of another's work as your own or willfully allowing others to represent your work as their own

- Plagiarism
- Cheating, or helping to cheat, in assignments, laboratories, and exams
- Fabrication or falsification of data, results and outputs in research and coursework
- Tampering with answer sheets of exams, checked assignments and reports
- Forging documents such as letters of recommendation, transcripts, and certificates

All of above are applicable in the online mode of learning as well. Students found in to be in violation of the policy will be penalized as deemed appropriate. This could be mean receiving the 'F' grade, loss of scholarship, suspension or even expulsion from the University.

## 03. Freedom With Responsibility

Shiv Nadar University, Delhi-NCR, trusts students to do what they think is best for them and for the University – and it believes in giving them the freedom and information to support their decisions. In turn, the University expects students to demonstrate responsibility and self-discipline. The intent is to create a sense of ownership that enables this behaviour to come naturally. This extends to responsible use of the resources available to you and the respect for others' rights to freedom and expression.

## 04. Celebrating Diversity

Shiv Nadar University is an institution with a global outlook. This community is made of people from diverse backgrounds, beliefs, religions, cultures, perspectives, and experiences. Inclusion plays an extremely important role in the success of this community. We expect everyone part of it to understand and appreciate differences. Our goal is to foster a diverse environment that helps everyone gain and creates a positive difference.

There is no room for any discrimination by anyone at the University on the basis of gender, caste, language, religion or culture.

## Academics

### 05. Respect for Rule of Law and University Policies

- Please do not indulge in any activity that causes obstruction to teaching, learning, research, or administration.
- We expect you to make yourself fully aware of the University's rules, and policies. All these policies are easily accessible on the intranet, SNU Links.
- Do not participate in or abet political activities, statements or protests.
- Please clear all dues to the University while vacating hostels without which no dues certificate will not be issued.
- Damage, destruction or theft of property belonging to individuals or the University will attract strong action
- Any student-organized activity anywhere on campus, whether indoors or outdoors, needs prior permission of the Director of Students Affairs (DSA) at least three days in advance. If any activity relating to academics requires use of venues other than labs or classrooms, the Office of DSA will need to be informed in advance, in order to make necessary arrangements.

### 06. Etiquette for Online Classes:

- Avoid private conversation using Chat box or by switching on microphone in online classes, unless needed.
- Respect your instructors: Each instructor has the freedom and authority to set the guidelines and policies for his or her classroom (within the overall policies of the University)

- Policy - Sharing class recording/content online: Most faculty members/instructors record their lectures. Please be informed that the instructors may upload these materials on Blackboard. All the class recordings, PPTs, and all uploaded material is for the educational use of all students presently enrolled in the class only. These must not be further copied, distributed, published or otherwise used for any other purpose, without the written consent of the course instructor and Dean of Academics. All students must abide by this policy and any misconduct in this regard may invite disciplinary proceedings from the University.

### 07. Shiv Nadar University Observes Zero Tolerance For:

- Ragging in any form
- Consumption, possession or distribution of alcohol, tobacco and banned substances is strictly not allowed on campus. Claims of being unaware of the presence of such substances in your belongings/room/cupboard will not be accepted
- Sexual harassment
- Violence of any kind or any act that disturbs the peace and harmony on the campus
- Possession/use of weapons, fireworks or hazardous chemicals

### Undergraduate Degree Requirements

To earn an undergraduate degree (Major) at Shiv Nadar University, a student has to complete the credit requirements for the opted Major. The total credits for each Major are at least 150 but may be higher. (For instance, all B.Tech. programs require at least 160 credits). Apart from the total credits, students have to meet each Major's particular course requirements as well as the University requirements in the categories of Core Common Curriculum and University Wide Electives. Finally, in order to graduate, a student must have a final CGPA of at least 5.00.

A total of 42 credits in CCC and UWE courses must be earned by the student with a minimum of 18 credits from each.

To know more about the CCC and UWE courses, please visit:



<https://snulinks.snu.edu.in/snuPolicies/students/UGHandbook>

Every Department has an Undergraduate (UG) Advisor. The UG Advisor is the first point of contact for any advice on academic matters. Please do contact him at the earliest.

**Credits:** Each course offered at Shiv Nadar University carries credits that are calculated on the basis of the number of contact hours per week (for a course) that runs the whole semester. The listings of the credits are given as L:T:P, wherein L is the number of lecture hours, T is the number of tutorial hours, and P is the number of lab sessions. A typical lab session is of 2 to 3 hours of duration and is counted as one contact hour. Once a student successfully completes a particular course, he/she shall have earned as many credits as the course carries.

**Grades:** At the completion of the credit course, every student who has registered for that course shall be awarded a letter grade. Each letter grade has an associated number of grade points:

Grade	Grade Points
A	10
A-	9
B	8
B-	7
C	6
C-	5
D	4
F	0

To successfully complete a course, the student has to get at least the minimum passing grade of D in that course. The Cumulative Grade Point Average or CGPA is the weighted grade point average of all credit courses completed by the student up to that point. An illustration is given below:

	Credits	Grade
Course W	5	A
Course X	4	B-
Course Y	4	D
Course Z	3	C

$$\text{CGPA} = (5 \times 10 + 4 \times 7 + 4 \times 4 + 3 \times 6) / (5 + 4 + 4 + 3) = 112/16 = 7.00$$

An undergraduate student who fails to maintain a CGPA of at least 5.00 will be placed on Academic Probation.

If the CGPA of a Student fall below 4.00 at any time, from the end of Second Semester onwards, his/her Admission from the University Shall be terminated.

**Duration:** In general, a student can take between 6 to 12 full semesters to complete an undergraduate program, with 8 semesters being the ideal. However, individual Majors may require more than 6 semesters as minimum. ('Full semester' refers to the Spring (January to May) and Monsoon (August to December) semesters.

## Attendance for UG

### Graduate Degree Requirements:

To earn a graduate degree in a specific program from Shiv Nadar University, a student has to complete the requirements as prescribed by the program. The requirements may consist of a mix of core and elective courses offered by the program. Several programs may also require completion of project/thesis for degree completion. The total credit requirements for graduation would vary depending on the program of study but shall not be less than 48 credits for a Master's degree. The department shall prescribe the number of credits required from core and elective courses.

Core courses are to be taken by all students of the program. The elective courses are choice based and may be offered by the program for students to choose from to fulfil their credit requirements.

Detailed information regarding courses and degree requirements shall be available with individual departments. Postgraduate adviser of the program shall be available to provide more information and guide individual graduate students.

The academic Regulations for Master degree program is available in SNU Links:

 <https://snulinks.snu.edu.in/snupolicies/Academics/Masters/>

### Doctoral Programs

The University's Ph.D. program regulations defines the academic requirement, rules and regulations for obtaining Doctoral degree. The respective departments and the student's individual doctoral committee shall define the coursework requirement for a doctoral student. The individual courses shall follow the policies mentioned in Master's Program Regulation.

The academic regulation for doctoral program along with other pertinent information is available on SNU Links:

 <https://snulinks.snu.edu.in/snupolicies/Academics/DoctoralStudies/PoliciesForms/>

### Hostel Rules

All Hostel rules are uniformly applicable to the residents of any Student Hostel. In this regard, Ph.D. scholars being the senior most residents, are expected to be role models and maintain the highest standards. For purposes of allocation and room entitlement, Ph.D. scholars are required to quote their University Student Roll numbers for registering on HMS, even if they have dual/ Employee IDs as staff. Hostel rules are enunciated in brief in Annexure A, and in detail in the Policy Document - "ST205 - Hostel Room Charges and Entitlement Policy V1.7" available on SNU Links.

- Shiv Nadar University expects all undergraduate students to attend all classes in every registered course. However, a shortfall of not more than 15% is allowed in each course.
- A student may be condoned attendance shortfall beyond the regular amount of 15%, but not beyond a total shortfall of 25%, due to medical or duty leave.
- A course may have further attendance requirements for individual components such as labs and field trips, which will be announced at the beginning of the course.
- Failure to meet the attendance requirements in a course will lead to an F grade in that course.
- The attendance requirements are also given clearly at Section B of Chapter 2 of the UG Handbook.

**The Office of the DSA has an important role in condoning absence from classes. Rules regarding the same are given in UG Handbook, also reproduced here:**

1. All applications have to be made on the requisite forms available from the office of the Dean Students' Affairs.
2. The purpose of the application can be one or both of the following:
  - To apply for remedial steps like re-test, extension of deadline, or proration of marks, in case of graded components conducted during the period of absence.
  - To apply for condoning of attendance shortfall beyond the regular amount of 15%. No application is required for a period up to 15% of the course requirement. Students are expected to keep close track of their attendance and not claim ignorance later.
3. The grounds of the application can be one of the following:

- Absence due to medical reasons: The application has to be supported by a medical certificate (in original) from a registered medical practitioner or hospital, relevant medical reports (if any) and countersigned by the warden of the hostel that the student resides in. These must be strongly supported by medical documentation. It is advised to report to Blue Circle Health Centre to obtain timely medical support documentation. Other documentation may not be accepted. An app for the same is being launched.
- Absence due to being on official university duty: This "duty leave" has to be pre-approved by the DSA before proceeding on leave. The form has to be countersigned by the faculty advisor or the University official in charge of that duty. The student also has to submit a final application on return.

4. All applications must be submitted within seven calendar days of the last missed class. If the student is away from the University for more than seven days, the form has to be submitted within two days of returning to campus.

**Some changes may take place in the attendance system due to COVID-19 situation. These would be communicated to you via email.**

### Student Policies

Students need to check the various policies as applicable to them on SNU LINKS in the Student Policies Section

### Payment of Fee in Instalments

The University has an agreement with Grayquest Education Finance Pvt Ltd to enable payment of fees in instalments at competitive rates. Those who wish to opt for this payment method are required to indicate so at the Student Payment Centre (SPC). More information on this is available here:

 [https://snulinks.snu.edu.in/fee\\_grayquest/Grayquest\\_Brochure.pdf](https://snulinks.snu.edu.in/fee_grayquest/Grayquest_Brochure.pdf)

## Housing and Accommodation

### Scholarship

Students are eligible for scholarships, depending on the scholarship types. Please refer to the updated fee policy document available on SNU links for details related to the same.

### Hostel Rules

These rules apply to ALL residents who are allotted rooms in the Student Hostels. The first point of contact for all hostel-related issues is the Hostel Warden.

The student hostels are state-of-the-art and gender-segregated for UG students. They are designed to cater to individual requirement of personal space, while also incorporating a culture of shared living. Each room is designed as a comfortable independent unit with basic in-built utilities.

The hostel facilities are spread over 13 buildings across the campus. Wardens are assigned to each hostel to ensure smooth functioning of various facets of hygiene, safety and security and miscellaneous needs of the student community. Each building has certain common facilities as under:

### Study Rooms

Each hostel has designated study rooms with well-lit and ventilated rooms, where students can study, do their academic projects etc. These rooms have separate air conditioning, are under CCTV surveillance and access control for entry. All study rooms have LAN ports on the desk which offer unlimited data at high speed to be utilized on a rotating basis by all resident students. These 24x7 Study rooms are meant for academic work and the users are strongly advised to maintain the decorum of the place.

### Recreation Rooms

Common rooms offer recreational facilities such as TV, table tennis and yoga/other activities. A recent upgrade drive has been initiated to provide air hockey and foosball apart from up-gradation of existing common rooms, which have been implemented in a few hostels as a pilot project, and will be followed up in other hostels in due course. Students can use these facilities at their leisure.

### Laundry Services

The hostels have the latest equipment to make sure that students have an efficient laundry system. While an authorized vendor provides on-campus laundry services, there are domestic washing machines in each hostel for use by students towards their miscellaneous needs.

### Room Configuration and Facilities

The rooms in various buildings are of different configuration - single accommodation with attached or common toilets, twin accommodation, apartment type and studio type accommodation. The rooms and washrooms are well-fitted and are designed to maintain hygiene standards. The common areas are Wi-Fi enabled in all the hostels.

### Pantry

Each hostel is provided with a pantry on the ground floor, equipped with microwave ovens, water coolers fitted with RO and purifiers, a coffee machine, egg boilers and induction cook tops. The pantry may be used only for preparation of light snacks and are not meant to be an alternative to the dining halls. Residents are to ensure that the pantries are used and maintained in a neat and hygienic manner. Misuse of pantry facilities may result in debarment for further access. Cooking of any sort is strictly prohibited in individual rooms and is considered to be a safety and hygiene hazard.

# Annexure Hostel Rules

## Section - A

Shiv Nadar University is a residential campus and students enrolled at the University have to stay on the campus for the duration of their respective programs. Please read the following carefully.

### A.1 Occupancy at Hostel

Two/Single bedded rooms are available in the hostels, which shall be allotted to students by the Office of the DSA. Please refer to the Hostel Entitlement Policy for details on room allocation process. ([snulinks.snu.edu.in](http://snulinks.snu.edu.in) – student policies folder) Residents are to carry out the check-in/check-out formalities when occupying or vacating their rooms. Wardens will assist in the process.

### A.2 Duration of Different Programs and your Stay at the Hostel

Duration of Different Programs – Undergraduate Programs (B.Tech., B.Sc., B.A.), minimum of 6 full semesters to maximum of 12 full semesters, ideally completed in 8 full semesters – Masters Programs (M.Tech., M.Sc., M.A.), four full semesters – Ph.D. Program, six full semesters (as per the residency requirements of the particular program)

Any student who needs to stay beyond the duration of their program will have to seek permission from the DSA for extension, which shall be considered subject to the availability of rooms.

All students have to deposit the hostel fees as directed. The hostel fees are for the Academic Year (two semesters as per Academic Calendar) and NOT the Calendar year.

Hostel accommodation is provided with the understanding that the resident students will strictly abide by the Hostel Rules and Code of Conduct. It is expected that every student is acquainted with the rules and regulations of the hostel and she/he must comply with those in letter and spirit. Ignorance of rules will not be considered as an excuse for violation.

The University Administration may refuse accommodation to any resident/student who is known to have violated the Hostel Rules or whose presence is likely to disturb the peace and tranquility of hostels. Violation of hostel rules will make the student liable to disciplinary action which may include permanent expulsion from the hostel.

## Section - B

### B.1 General Rules and Regulations of Hostel

- Student must stay in the rooms allotted to them. Changing of allotted rooms is not allowed, unless exceptions are authorized by the Office of the DSA on reasonable grounds.
- For the first year UG students, the time deadline for return to their hostel rooms is 12:00 AM (midnight). This restriction does not apply to all other students, however, students must use this freedom responsibly.
- Students are not encouraged to leave the campus before 06:30 AM and after 08:00 PM. The students in any case must return to University campus by 09:00 PM.
- The University authorities may ask any student to change her/his room under special circumstances during a regular semester.
- Students are required to carry their identity card at all times and produce it on demand by any authorized person.
- Students are required to cooperate fully with the authorities to ensure security and shall not argue with security personnel.
- The warden or any other authorized member from the Office of DSA can inspect the room of any student at any time. Such inspection shall be done in the presence of at least one member from the Student Council or Hostel Affairs Committee.

## Annexure Hostel Rules

- Few designated places shall be provided to students to put-up their notices etc. in consultation with the Students Hostel Committee.
- Students are expected to ensure cleanliness of their rooms and to help maintain general upkeep of the hostel premises.
- Electrical wirings/fittings in the hostel rooms are not designed for heavy load and therefore use of electrical appliances like heater, fridge, electric iron, electric kettle, induction cooktop, room cooler, immersion rod etc. are not allowed in the hostel. Use of these items may result in confiscation of these items and/or other penalties that DSA deems fit.
- Students shall not play loud music and shall not do anything which would cause disturbance to hostel inmates. Earphones must be used if someone wants to listen to music, to watch a movie or to play computer games.
- Possession and/or consumption of alcoholic drinks, cigarettes, and substance of abuse is COMPLETELY BANNED inside and outside of the hostels, and in the University premises. Aiding, Abetting and Possessing of any such material and activities are liable to strict disciplinary action leading to heavy fin that may lead to termination from the University rolls.
- Birthday celebrations/any parties are not allowed in hostel premises. Please book suitable space at Celeste Café for the same. During the period of the COVID-19 pandemic, group gatherings in hostel rooms or common spaces is NOT ALLOWED. Common rooms (other than pantry) will remain shut in hostels during this time. Please ensure staggered timings in use of pantry to avoid overcrowding.
- Cooking is strictly prohibited inside the hostel rooms and is considered to be serious safety and hygiene hazard.
- Broken/fused bulbs, tube lights are to be replaced by the room occupant during the stay.
- 16. If a student enters campus premises after 9:00 PM, his/her ID will be confiscated and will have to be collected from the Office of DSA on the next day.
- Process of obtaining new ID card, if the same is lost, is based on the process as given in app, and SNU Links.

### B.2 Venturing Out of Campus

- Entry into the University campus is regulated, and students have to cooperate with the University staff. Students are required to present their IDs whenever asked. If security rules require entry to be made in some records, the students shall abide by the same. The fast track entry system is facilitated by biometric IDs.
- UG Students are not permitted to leave the campus without explicit permission. The same can be applied for online using the Fastrack app. This include absence on the University Duty like participation in competitions /sports events etc. Issuance of such permits is a matter of privilege and not a right. Student leaving hostel without the necessary permission shall be deemed to be missing and Parents/Guardians/Police authorities may be informed by the Office of DSA.

**The wardens are not responsible for condonement of attendance.**

### B.3 Moving into Campus

- All students must read the student handbook for the rules and responsibilities of life at the University.
- All students must check the condition of their room thoroughly including bed, mattress and the wall at the time of checking in.
- The inventory form needs to be duly filled in

## Student Led Campus Affairs – Hostel Committee

signed and submitted to the Hostel Warden. Similarly the check-out process requires a sign out on the Inventory form. In case of any damage, they must write an application informing their respective Wardens or send an email and must keep the written proof of acknowledgement of their complaint from their respective wardens. In the absence of this written proof (an email or application), they would be liable to pay the charges or fine for the damage incurred at the time of leaving the hostel / handing over the room. Students must also fill in their Info Form given by warden at the time of checking in.

### B.4 Vacation Period

The University has winter and summer vacations for students in December and during May-July respectively.

Students shall be required to vacate their rooms before leaving for the summer vacation (May-July) and carry long all their belongings. The University, however, may provide a cloak room on request, entirely managed by the students. Any student willing to avail this facility must PROPERLY pack and label their baggage. The university will NOT be responsible of any loss or damage to the articles/baggage.

Residents shall require special permission from the DSA to avail the hostel accommodation for research/academic/internship or any other official work during vacation periods. The DSA shall grant such permission on the recommendation of faculty sponsor/advisor and the head of the department. Such students shall be required to pay necessary fees as per the University policy.

### B.5 Visitors at the Hostel

Entry of the visitors to students, shall be restricted till the designated areas in hostel reception lobby. The visitors cannot stay beyond 7:30 PM unless otherwise approved by the DSA. Any student or visitor found to have visitor/s in their room or beyond the designated area shall be liable to disciplinary action.

### B.6 Hostel Inventory and Loss of/Damage to Hostel/University Property of any Kind

- The students are required to check the hostel room inventory carefully at the time of checking-in. They shall be required to hand over the room back to the hostel authorities in as good condition as was given to them. Any replacement of inventory articles such as mattress, curtain rods, tube lights, fans, cupboard locks, keys, etc. during the regular semester shall be the responsibility of the students.
- In case of damage willful OR otherwise, to any part of the hostel buildings, furniture, apparatus or other property of the University, the loss shall be recovered from the persons identified as responsible for such damage. However, if the persons causing damage cannot be identified, the cost of repairing the same will be assessed and will get distributed equally amongst all the inmates of the hostel or group of inmates/students of that wing of the hostel found responsible for the damage (Please refer to Damage Policy in STUDENTPOLICY section via SNU LINKS



[https://snulinks.snu.edu.in/snuPolicies/students/\).](https://snulinks.snu.edu.in/snuPolicies/students/)

We follow a student-centric administration. To that effect, the Students' Hostel Committee looks after the Hostel Affairs. The Student Council selects a Secretary of Campus Affairs and assigns Senators to be the Heads of the Hostel Committee. These four Senators along with the Secretary of Campus Affairs conduct interviews and select members for the Hostel Committee. The Hostel Committee consists of members, with at least one person from each hostel block having the status of a student and residing in the respective blocks. The Heads of the Hostel Committee report to the Secretary of Campus Affairs regarding the effective discharge of duties by the Hostel Committee.

#### Duties of the Hostel Committee:

- The Heads of the Hostel Committee report to the Secretary of Campus Affairs regarding the effective discharge of duties by the Hostel Committee
- They interface with their respective wardens at least once a fortnight and discuss with them the issues in their respective Hostels

- They represent the general welfare of the students residing in the hostel and assist the Council of Wardens in maintaining the living standards
- The Committee in coordination with the maintenance ensures proper maintenance of the hostel rooms, common room, toilets, and premises
- They assist the Wardens in the timely allotment of the rooms, report any unauthorized use or misuse of hostel or guest rooms and bring to notice any untoward incidence occurring in the hostel premises.
- The hostel committee meets at least once a month. These meetings are presided over by the Secretary of Campus Affairs.



## COMMUNICATION ETIQUETTE Dos

We have a dedicated team of wardens to ensure your safety and comfort in the hostels. Your wardens live in the same Hostel Block as you do. For all hostel related issues please reach out to your respective wardens.

In such matters, the warden is always your first point of contact.

### Email / Communication Tips ABCRL - The key to proper communication

Accuracy - Stick to Facts

Brevity - Be Brief

Clarity - Clear explanation of the topic

Relevance - Please don't mix issues

Logic - Logical flow

### Suggested Format - Complaints

To: Complaints; CC: Warden  
Subject: Light Not Working | Hostel 1A Room 23

Dear Sir/Ma'am

The light in my room is not working. Hostel 1A Room 23. Kindly have the same repaired. I will be available in my room from to time.

Thank you,

Regards

<STUDENT NAME>

<COURSE NAME>

<STUDENT ID NUMBER>

### Escalation Matrix - Hostel Issues

Warden  
↳  
Head Hostel Administration  
↳  
Director - Student Affairs

### Escalation Matrix - Clubs Societies

Director - Student Affairs

### Escalation Matrix - Academics/ OCJ/ Attendance

EA / Assistant to Director - Student Affairs  
↳  
Director - Student Affairs/Dean of Academics, as applicable

## Information Technology & Online Resources

The computing resources at Shiv Nadar University support the educational, instructional, research and administrative activities of the University. As a user of these services and facilities, you have access to valuable University resources, sensitive data, and to internal and external networks. The major services provided by the Information Technology department are:

- Messaging (email) service & productivity tools - G-suite for Education
- Campus Connectivity – Inter building connectivity, LAN, Wi-Fi and Internet services
- Collaboration Platforms for Online Classes like MS Teams, Google Meet, etc.
- SNU ERP (Student Self-Service) & associated applications
- Access control systems
- High Performance Computing Cluster
- SNU Net ID (required for accessing various computing resources) and NetID portal (Self-service portal for user account management)
- Learning Management System – Blackboard Learn
- Lecture Capture facility in select classrooms
- Classroom attendance infrastructure and Intranet portal
- e-Learning video platform
- Other Computing & Lab infrastructure

### How you can get IT Support

The University's IT Team has deployed ticketing and helpdesk software OTRS. OTRS is a service management suite that comprises of ticketing, workflow automation and notifications.

- Email your request to [ithelpdesk@snu.edu.in](mailto:ithelpdesk@snu.edu.in) (preferred option)

- Walk-in: IT Bay E-Wing, Level 2 (E 301)

For more information on these resources please visit -



<https://edures.webapps.snu.edu.in/>

Please keep yourselves updated on various instructions related to IT and online learning that are being/may be introduced due to the shift to online learning.

### SNU Net ID

You can use your SNU Net ID for connecting to WiFi and for authenticating various applications like ERP, LMS, Student Attendance portal, etc. SNU Net ID is also used for accessing various LAB resource in the University and for using the internet facility in the 24X7 reading areas.

Please use <https://netidportal.snu.edu.in/> to setup or reset your Net ID or to update your contact details.

Please follow these simple Do's and Don'ts when accessing the IT resources:

- Do not use another user's account (Net ID or email ID) or attempt to capture or guess other users passwords
- You can use your Net ID only on your own device(s)
- Sharing of Net ID credentials among students, faculty or staff is not permissible
- The connectivity provided in the Labs (through wired LAN) is only meant for the lab systems and is not to be used for connecting individual devices (Laptops)
- For personal devices, genuine Operating System & Antivirus should be used. You are

## Opportunities for Undergraduate Research (OUR)

advised to keep all critical patches updated on your device(s) at all times

### Email Services

Email services are provided to all students. You should use your official University email address for all communication with the University. Email users have a responsibility to learn about and comply with the University's policies on acceptable use of electronic services. The below are strictly prohibited:

- Sending spam, chain letters, or any other type of unauthorized widespread distribution of unsolicited mail
- Creation and use of a false or alias email address in order to impersonate another member or send fraudulent communications
- Intentional and unauthorized access to other another individual's email account or group email addresses

For details, please visit the Student Policy section on SNU Links. Any violation or abuse of the University's IT or email service should be reported to

 [ithelpdesk@snu.edu.in](mailto:ithelpdesk@snu.edu.in)

Note: Violation of the University's IT policies and repeated offenses shall be regarded as cause for disciplinary action.

### Student Payment Center

Students are advised to check the Student Payment Center regularly for any payment dues. One can also access records of past payments on the portal.

### Mobile App

Students are advised to download the University's mobile app, which is available for download on Google Playstore and Apple App Store. It will soon enable students a one-click solution for feedback/

queries/complaints regarding academic and non-academic issues.

### Features available on the app:

- Campus, Campus Life and Programs offered
- Campus News
- Campus Map
- Dining Menu
- Sports News and Events
- Information on research programs, international partnerships, Career Development Center

### Additional Information/Services available with login:

- Clubs and Societies – communication, events & notifications
- Gate Pass Request (FastTrack)
- Transport Pooling
- Helpdesk – for IT & Hostel Maintenance related tickets/request \*
- Lost & Found tracking
- Timetable & Student Class Attendance Summary
- Semester-wise grades
- SOS feature to make emergency calls

The OUR program at the University gives students hands-on experience in conducting research and independent work under faculty supervision. Through the program, students develop a foundational understanding of how research is conducted in their disciplines, learn about possible resources and the way to utilize them as well as how to interpret research outcomes. This program has paved the way for students to learn by discovery, has enabled greater student-faculty interaction and expanded the level of research activity on campus; while also helping to identify and train potential candidates for the University's graduate programs.

 Visit for details:  
<https://our.webapps.snu.edu.in/public/>



## On-Campus Jobs (OCJ)

Undergraduate students are provided opportunities to gain experiential and applied learning, to help them inculcate ethics, leadership qualities and service attributes. These opportunities help students to earn an additional income and help them to imbibe a sense of accountability and responsibility.

Possible jobs under this policy may include (but are not limited to) extending assistance in laboratory and library management, monitoring projects, conduct and analyze various feedback, manage help desks, aid departments in enabling functions of the University like Admissions, Career Development Centre, Dean Student Affairs Office, Security, Hostels, Sports, and allied activities etc. In the current circumstances, many OCJ opportunities may be offered in the online mode.

The OCJ process is exactly like a formal 'recruitment' process in any well-managed company. The positions are formally advertised to the student community, and all eligible UG students (CGPA above 6.0) who meet the job's

skill requirements are free to apply. Candidates are interviewed by the respective departments and are made an offer upon selection.

The hourly and weekly rates for students taking OCJ offers are revised as in the table below:

Charge Basis	Rates Effective 1st April 2019
Part time Hourly rates (max 20 hours/week)	₹ 100 per hour
Full Time Weekly rates (40 hours a week)	₹ 3000 per week

Full Time Weekly rates (40 hours a week) ₹ 3000 per week For students engaged in OCJ during summer vacations, the hostel fee for that period will be borne by the sponsoring department. For details, please visit SNU Links

 <https://ocj.webapps.snu.edu.in/>

# Library Online Public Access Catalogue

The iconic Shiv Nadar University Central Library with its ship-like regal structure is one of the most visited spots on campus. The centrally air-conditioned plush library offers an extensive collection of books, scientific and technical journals, and electronic reference materials for satisfying the academic and research needs of students and faculty community. With its automated activities and Information Centre, the library consists of various reference, circulation, audio-visual and periodical sections, e-journals, thesis and dissertations, repositories.

<b>Collection of 45000+ books</b>	<b>Online library catalogues, online journals, e-books, thesis and dissertations</b>
<b>E-newspapers online repository resource sharing</b>	<b>Library Timings: 9 AM to 12 AM. (Monday to Sunday)</b>
<b>Circulation Timings: 9 AM to 8 PM. (Monday to Sunday)</b>	<span style="font-size: 2em;">✉</span> <a href="mailto:libraryhelpdesk@snu.edu.in">libraryhelpdesk@snu.edu.in</a>

## Rules of Book Check-out/Check-in:

Patron should have their University ID Card with Library Card

- Student can borrow a maximum of two books in a day
- Books can be re-issued twice

## Library Rules:

- Students must produce their ID card to enter the library
- Talking on mobile phones inside the library is strictly not allowed

# Student Council

- Consumption of food & beverages is not allowed inside the library
- Playing games and watching movies are not allowed in the library
- Do not take books out of library without issuing them. This will attract disciplinary action otherwise.

Patrons Category	PG/ research Scholars	UG Students
Entitlement	10 Books	5 Books
Loan duration	30 days	15 days
Overdue Charges/Fine	Overdue charges Rs. 2/- per day after loan period.	
No. of library cards	RFID Based one university ID card	

Cafeteria located on the ground floor of the library building offers sumptuous snacks and drinks. For more details, please either contact the Library helpdesk on the ground floor of E block or visit the website [library.snu.edu.in](http://library.snu.edu.in) or write to

✉ [libraryhelpdesk@snu.edu.in](mailto:libraryhelpdesk@snu.edu.in)

Per government rules in light of the ongoing COVID-19 pandemic, the Library is closed for the purpose of reading/studying inside. However, books may be returned or issued through the library staff. Please also watch out for latest library use instructions on campus wide emails.

**Mahi Kilaru**  
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8142176346

**Muskan Aggarwal**  
Vice-President  
[ma289@snu.edu.in](mailto:ma289@snu.edu.in)

**Savitha G**  
Sports Secretary  
[sg851@snu.edu.in](mailto:sg851@snu.edu.in)

**Shristi Agarwal**  
Cultural Secretary  
[sa953@snu.edu.in](mailto:sa953@snu.edu.in)

## Executive Council

**Prakhar Rathi**  
Secretary of Senate  
[pr440@snu.edu.in](mailto:pr440@snu.edu.in)  
9643485265

**Prakhar Rathi**  
Secretary of Senate  
[pr440@snu.edu.in](mailto:pr440@snu.edu.in)  
9643485265

**Rishabh Gupta**  
Secretaries of Treasury  
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9958724442

**Movva Sankeerth**  
Technical Secretary  
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9493111952

**Madirekshana Chakraborty**  
Secretaries of Academic Affairs (Non Engg)  
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9560437617

**Sai Naga Rishmitha Koppuravuri**  
Press Secretary  
[sk734@snu.edu.in](mailto:sk734@snu.edu.in)  
7981820938

# Student Clubs & Societies

At Shiv Nadar University, students can connect with other like-minded students in over 50+ clubs, leadership organizations and technical societies. Whether you want to hone your skills, grow your network within the University, or just meet other students, student clubs and societies make life on campus truly vibrant.

You can also contribute as a fresher. Most of the clubs reserve a position of Freshman Coordinator in the core of their respective clubs in order to ensure healthy participation from the newest members of the University community.

We are proud to house an array of diverse student clubs and organizations with a blend of art, music, dance, photography, and a lot more. Whether meetings are in-person, online, or both, we have a place for you. Make sure you register for your favorite club.

Given the current circumstances where one is not allowed to step out of one's house, the Office of the DSA and Student Engagement have taken its activities virtual in an effort to keep students active and engaged. For a comprehensive list of virtual campus events, visit:

 **Student Engagement Shiv Nadar University-**  
[https://www.instagram.com/snu\\_engage/](https://www.instagram.com/snu_engage/)

 **Cultural Committee Shiv Nadar University -**  
<https://instagram.com/committee.cultural.snu?igshid=mg6bcqa4gn4>

 **Technical Committee Shiv Nadar University -**  
<https://instagram.com/technicalcommittee.snu?igshid=kwzy7dhbeaae>

**Instagram Profiles for all the Cultural & Technical clubs are mentioned in Annexure C**

Members of the Office of the DSA are available on email, Monday through Sunday, should you require any assistance.

Among other activities, we hold virtual chat sessions for students from time to time,

organize Instagram Live sessions, webinars, panel discussions and much more. Do join us and get involved with the vibrant club culture of the University so that once we are back on campus, you are already well-versed with the work and functioning of different clubs and societies. Once we return to the campus, the clubs would organize various events and competitions.

## External Participation

The External Affairs Cell of Shiv Nadar University, Delhi-NCR, actively promotes the participation of the student body in competitions and events all over the country. While the COVID-19 pandemic has forced everything to move to digital platforms, the University continues to shine in online competitions. Be it in online MUNs, debates, acapellas, dance, design, photography, or filmmaking competitions, our students have made their mark at several digital events. The University has also continued to host a plethora of events on various digital platforms, driving in participation from all over the country to ensure healthy competition and the opportunity to keep sharpening our skills. Head over to the Instagram handle of the External Affairs Cell for details on various events around the country.

 <https://instagram.com/snu.eac?igshid=t7w5tmjlolyr>

## BREEZE

Breeze is the annual Techno-Cultural fest of the University. One of the largest of its kind in Delhi-NCR, Breeze brings together students from across the country to participate and revel in a medley of performances and events. The atmosphere we promote at Breeze seeks to not only foster healthy competition but also build lasting friendships. Described as the perfect blend of competition and top-notch entertainment by attendees, Breeze has witnessed performances by the likes of Nikhil D'Souza, The Local Train, Ritviz and Biswa Kalyan Rath to name a few.

## Student Clubs & Societies

With five editions to its legacy so far, Breeze is steadily growing in the fest network and brought a cumulative footfall of 18,000 in 2020. Each year, Team Breeze makes an ever greater effort to pick a theme that binds the fest together. From journeying the digital vast as we Break the Internet to travelling the globe in Global Gully, themes over the years have given a distinct charm to each Breeze edition.

In its years-long run, Breeze has been privy to its share of challenges and has continued to turn the odds against adversity. Thus, for its 2021 edition, Breeze embraced the online turn and channeled its celebratory spirit through KAZE. KAZE'21 was an amalgamation of online performances from Jamming Sessions and Stand Ups to events such as Scavenger Vortex, Burst the Rhymes and Tall Tails. From its opening ceremony to its ending, each student associated with KAZE brought life to this challenging endeavor.

For more insights please visit their Instagram page.

 <https://instagram.com/breeze.snu?igshid=2hpbeosp2eaaj>

## Bicycles on Campus

At Shiv Nadar University, we believe in maintaining a green campus. We have a fleet of 103 free-to-use bicycles. Our aim is to encourage use of bicycles and, thereby, help our campus remain sustainable, congestion and pollution-free, and healthy. All these bicycles are managed solely by our student club: SNU Cycling Club.

## Student Start-ups

The University's students make the best of the challenges and opportunities made available to them. Some of our students have started entrepreneurial endeavors while pursuing their education on campus.

**1. Food-On:** This initiative delivers food from top restaurants right at your doorstep.

**2. Fruit-Basket:** Students pick the best fruits available in the nearby markets and bring them to their customers at competitive prices.

## Sports

The COVID-19 pandemic has thrown the sporting world into unprecedented turmoil, with sports events being cancelled and postponed all around the world and forcing most athletes to cut their training short to enter isolation mode. However, before allowing our students to resume sports activities, including recreational or competitive training, it is critical to follow adequate measures to provide a safe environment for the athletes.

The University encourages all students to not only excel in academics but also stretch their boundaries through sports and games. Sports Program at the University, offers activities in sports, recreation, and fitness, bringing in a lot of vibrancy through recreational and competitive events both in and off campus. This vibrancy of the sports program offers a wide range of immunity boosting fitness programs helping in building a healthy community and active students, providing better overall development. Considering the present scenario, all sporting facilities are in sync with preventive guidelines which are mandatory for Covid'19.

### Sport activities for students at the University (post Covid-19):

- The various training facilities are likely to restart their normal activities post relaxation of lockdown at the University. The following principles are the cornerstone of the resumption of sport activities:
  - Resumption of sporting activity will take place in a staggered fashion with an initial phase of small group (<10) activities in a non-contact fashion while maintaining the social distancing, prior to moving on to a subsequent phase of large group (>10) activities including full contact training/competition in sport.
  - On-field training will be conducted in small groups ensuring social distance of minimum 2 meters to be always maintained by trainees and staff. Focus on sports of individual nature will be encouraged for participation. Physical contact of any form shall be avoided as part of training routine, for example handshakes, high-
- Note: Athletes shall also perform hand-hygiene before and after use of all training equipment. Primary focus shall be on creating a healthy environment with quality experience, progressive training and safety of all athletes.

fives, tackling, sparring etc.

- All students will be provided equal access to all the sporting facilities/activities with prior sign up to choose an activity of their choice and time slot (through a google form). All students will be required to strictly adhere to these rules.
- All students to bring their own personal equipment for playing sports (Racquets for racquet sports, balls, shuttles and for cricketers must have their own personalized kit, sports t-shirts/apparel etc.), towels, caps, water bottles etc. New/existing students should also arrange in advance merchandise like sports specific/running shoes with extra pairs (Studs, Non-marking shoes for indoor sports, basketball shoes, tennis shoes, cricket shoes etc.).
- Certain equipment will be set up outdoors under supervision of the fitness trainer. All equipment shall be sanitized before and after use. The gym will remain off limits until further order as per the state govt. directives.
- Students requiring usage of common shower areas shall ensure soaps, towels and any other utility is not shared. Athletes shall ensure social distancing is maintained even inside the locker rooms.
- No training equipment to be shared and any shared training equipment used shall be disinfected before next usage by a different individual. Athletes shall only be allowed to use personal equipment including utilities like towels, water bottles etc.

## Health & Wellness

Health & Wellness Center on campus is run by Blue Circle Medi Services, and is located near the F Block. It provides physical and mental health support through a primary health care set up and an OPD. Pre-Hospital Management care is done on campus and all medical emergencies are provided on 24x7 basis.

It has a General and Emergency wards with necessary equipment, managed by professionally qualified and well-trained paramedic staff. 24x7 nursing staff & ambulance are available as well. A basic life support (BLS) ambulance and Patient Transport ambulance (PTA) are available 24x7, to support transfer of patient to next level of care for further specialized treatment when required. Deployed Medical Staff on campus has well defined OPD slots which may be booked by logging on [www.bookonlineappointment.com](http://www.bookonlineappointment.com)

A team of doctors (General Physician), Physiotherapist, Counsellors and a Visiting Psychiatrist, may be consulted face to face and in some cases online.

The campus also houses a pharmacy (open from 11:00 AM to 7:00 PM) catering to all OPD requirements along with general 'Over the Counter' medicine, orders for prescribed medicines can be placed and other products connected with health and hygiene are also available.

Pathological samples are collected at the Centre by Dr. Lal Path Lab or SRL Lab nearby for testing. A 10% discount is offered to students and staff. The University also has a robust sports program hence Physiotherapy Center.

We understand that living in a new environment outside the familiarity of home can create overwhelming and stressful circumstances. Counselling services helps people navigate difficult life situations. It provides the tools and insights to manage mental health issues, such as anxiety and depression. Two psychologists (counsellors) stay on campus. In addition, a psychiatrist visits the Health Center regularly.

There is also a support group of more than 20 students enrolled and called as peer guides. It's a voluntary independent activity apart from academic and administrative duties. The entire counselling system maintains absolute confidentiality during the process. The volunteers are selected via rigorous screening process, and trained by qualified personnel.

Blue Circle has a Tie-up with following Super Specialty hospitals. Patients referred by Blue Circle - SNU can avail discount on OPD and IPD.

1. Kailash Hospital Greater Noida
2. Yatharth Hospital Greater Noida

### Medical Insurance

We are committed to the overall health and wellbeing of our students. In addition to the 24X7 medical center on-campus, we have also tied-up with ICICI Lombard to provide Medical Insurance Cover for our students. This will cover medical issues that require hospitalization beyond the on-campus services. This is a seamless policy which covers cashless Hospital Admission and treatment up to ₹2 lakh including cover for COVID-19 treatment. It is being extended to all students (except Ph.D. candidates who are covered by another Insurance Policy) joining SNU from the Monsoon 2020 semester onwards. The enrollment and policy details will be communicated to the students as part of their registration process when they join SNU.

Salient features of the Policy are:

- Valid for 12 months, including while on leave
- 4000+ hospitals are covered across the country
- No room capping
- No waiting periods
- Ambulance charges up to ₹1500 per hospitalization
- Pre-Hospitalization and Post Hospitalization for 30 days & 60 days respectively are covered

## Internal Complaints Committee

The ICC at the University has a policy for Prevention of Sexual Harassment (PoSH) on campus. In Shiv Nadar University, Delhi NCR, the ICC is also called the 'Gender Committee'.

The University is committed to providing a place of work and study free of gender bias and sexual harassment, intimidation or exploitation. It is expected that all students, faculty and staff, will treat one another and visitors to the University with dignity and respect. All members of the University community, including those who are in temporary or short-term positions and third party vendors, are expected to contribute to making the University free of gender and sexual harassment.

The responsibility of promoting gender sensitivity and taking action in cases of sexual harassment has been vested with the University's Internal Complaints Committee (i.e. ICC, also known as the Gender Committee). Reports of sexual harassment are taken seriously and will be dealt with promptly

by the ICC as per the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015. All students are required to attend a mandatory orientation conducted by the ICC members during their first year at Shiv Nadar University, Delhi NCR. The orientation seeks to promote an environment of cooperation and dialogue among members of the University, while also making students aware of their rights and duties.

The ICC and the University strongly believe in the importance of fostering gender equity, and maintaining a campus free of sexual harassment to ensure that our students have the best possible environment to pursue their goals. The ICC can be reached at

 [gendercommitte@snu.edu.in](mailto:gendercommitte@snu.edu.in)



## Disciplinary Committee

### Disciplinary Rules | Disciplinary Committee | Escalation Matrix

The University is a closely-knit community and every member should feel secure, safe and happy while staying on the campus. We at Shiv Nadar University, Delhi NCR believe in a culture of mutual respect for everyone irrespective of one's age, designation, or life choices. For the same reasons, it is desirous of the students to follow a Code of Conduct as laid by the University. Any deviations from the Code of Conduct will be considered as Infractions.

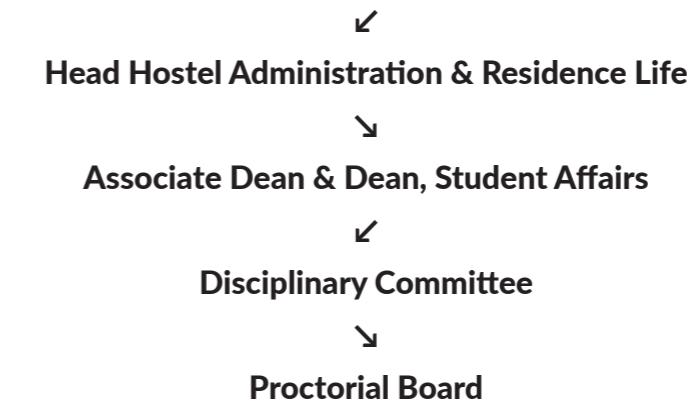
In accordance with Statutes of the University for establishing a safe and disciplined environment on the campus, the **Disciplinary Committee (DC)** handles minor offences and first-time infractions and serves as a first-level mechanism to deal with student-related disciplinary cases. At the next level,

the cases are forwarded to the **Proctorial Board (PB)** if the nature of the offence is severe or if there are repeat offences.

The above follows the philosophy of reducing misbehavior by a structured system of timely interventions, and to maintain a safe, engaged and inspired learning environment through restorative practices, counselling, community service and other similar tools.

In case of any dispute, the first point of contact should be your Warden. You must always keep your Warden's mobile number handy. In case you feel distressed/insecure, you should also call the nearest security guard for help. The matter will be first handled at the Warden level and then reported to the Head, Hostel Administration & Hostel Life. The case is then forwarded to the Disciplinary Committee if further action is required.

### Warden



## Anti-Ragging

### Section C C.1 Ragging

As per the directives issued by the Hon'ble Supreme Court of India and the University Grants Commission, ragging is cognizable and punishable offence and is totally banned in or out of the University. The University shall take action in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging. For details of Anti-Ragging Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009, please see the regulations at

 <https://snu.edu.in/pdf/Anti-Ragging-Affidavit.pdf>

The University gives paramount importance to safety and security of every student and follow a zero-tolerance policy against Ragging. Any student found indulging in ragging or any related activity will be dealt with strictly by appropriate disciplinary action as prescribed under Clause 9 of the Anti-Ragging Regulation of UGC.

Please read the following carefully:

1. Ragging will include but not limited to actions such as: Display of noisy, disorderly conduct, or performing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear, shame or embarrassment to a student in any academic institution.

This includes teasing, abusing, playing practical jokes or causing hurt to students asking the student to do any act or perform something which a student will not in the ordinary course be willing to do. For more details, please refer to Clause 3 of Anti Ragging Regulation of UGC in the link given above.

UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions include

any act of physical or mental abuse (including bullying and exclusion) targeted at another student (Fresher or otherwise) on the ground of color, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

2. All the registered students are required to file online Anti-ragging Undertakings (Student & Parent) every academic year by visiting the following link

[http://antiragging.in/site/affidavits\\_registration\\_form.aspx](http://antiragging.in/site/affidavits_registration_form.aspx) or <https://amanmovement.org/registration/public/amanmovement/Affidavit.php> and fill up online anti-ragging undertaking by students and parents/guardians.

After successful submission of details, student will receive the Student's and Parent's Anti Ragging Undertakings on his/her registered email. Please print both the undertakings, sign them yourself, and by your parents/guardians and submit both the signed undertakings on SPC portal before making the fee payment every year in the beginning of the academic year, during your stay in Shiv Nadar University, Delhi NCR.

3. It shall be the responsibility of the parents/guardians of fresher to promptly bring any instance of ragging to the notice of the authorities of the University.

## Alumni Relations Office

1. The vision of the Alumni Relations Office is to interest, inform, engage, and organize alumni to nurture mutually beneficial relationships with Shiv Nadar University for promoting and providing support to SNU. This helps the university to progress and enhance its position in the nation and around the world to transform into a leading academia.

2. We have over 3200+ alumni as part of our global network.

3. Organizing alumni meets with Bangalore, Chennai, Hyderabad specific chapters, talk series, webinars, virtual alumni meet ups are part of some of our alumni engagement activities.

4. We encourage you to read our alumni magazine's editions to enrich yourselves with some inspiring insights about our alumni.

5. Several successful entrepreneurs are part of our community, like Tanmaya Jain and Varun Puri, founders of inFeedo, Rakesh Munnarooru, founder of Whistle Drive, Harish Venkatesh, Founder of Frozen Iris, to name a few.

### Restricted acts with the alumni of the University:

Taking a member of the alumni to your hostel room is prohibited, and if found, it may invite disciplinary action. At any point of your stay or completion of any program at the campus, you are restricted from entering the Visitor's Hostel or involving in any kind of restricted act: or in and out of the bound area of an alumnus.

Get in touch to know more:

 [alumnirelations@snu.edu.in](mailto:alumnirelations@snu.edu.in)



Read here: <https://snu.edu.in/alumni>



## Food Options on Campus

### Dining Hall

The University campus houses students from 27 States & UTs, and the cuisine available on the campus reflects that diversity. Catering to the cultural and food preferences of students, the two large Dining Halls (DH 1 & 2) provide a full spectrum of gastronomic delights. In addition, there is a smaller satellite Dining Hall (DH 3) for students residing in the apartment hostel accommodation. The dining areas adhere to the highest standards of hygiene consciousness and are well furnished and fully equipped.

Functional seven days a week, the dining halls offer an assortment of Indian and International food choices and are serviced by certified caterers with HACCP (Hazard Analysis and Critical Control Points). Due diligence is exercised in bringing the vendors onboard and rigorous checks are in place by the Administration to ensure compliance to highest standards of hygiene and quality. In addition, there is a students' Food Committee, which participates in finalizing menu with vendors and conducts audit of all food operations on the campus.

The dining halls provide breakfast, lunch, evening snacks and dinner as per the published menu as well as certain a-la carte options. In addition, a midnight meal is served till 2:00 AM every day for those who burn the mid night oil in various academic and extracurricular pursuits.



### Other Food Options

Apart from the two main Dining Halls, there are other options to cater to the needs of the student community as under:

- Food courts in the main academic block: The Academic blocks house a variety of kiosks serving various food options to the students.
- Café in the central library building: Caters to the students visiting library.
- A food kiosk at Indoor Sports Complex: Caters to the food needs of the sports enthusiasts visiting the sports complex.
- Vending Machine: There are several PayTM enabled vending machine on the campus.
- Deliveries/ Amazon
- Students must come to D block courier desk (under the stair near D block security) to collect their package.
- Students under quarantine time would be getting these packages delivered to their quarantined hostels. All such deliveries must be paid for in advance, as they will not be permitted to go outside their hostels for making payments until the quarantine period is complete

## Transport

In the ongoing pandemic, we make sure to immediately sanitize all our vehicles after every use.

Until the last semester, the university-chartered buses for the students on the weekends. The bus shuttled between a few important points and the campus. The service was managed by the Student Transport Committee and the trips are planned on the recommendation of the committee.

For Cab bookings, students may take help from the following authorized service providers.

#### HB Travels

Mr. Harinder +91-9560435666

#### Noida Cab Service

Mr. Vikas +91-9818600097, +919910699688

Student Transport (The transport facilities mentioned below has been withheld due to Covid-19 situations and would not be functional until further notice)

- Daily - AC shuttle (15-Seater Tempo traveler) from SNU to Pari Chowk at 1530 hrs and back at 2000 hrs @ ₹50 for single trip
- Friday - AC bus 40-seater from SNU to Sector

16, Noida (Metro Station) at 1815hrs and return on Sunday at 1830hrs @ Rs 100/- for single trip.

- Saturday to Sunday - AC bus 40-seater from SNU to GIP Mall (Noida) at 1000hrs and back at 1900hrs @ Rs 100/- per single trip.
- Daily - SNU to Dadri (Bus stand) at 1600hrs and back at 1645hrs@ no charges
- Daily - SNU to Dadri (Bus stand) at 1700hrs and back at 1745hrs @ no charges.
- Daily - SNU to Dadri (Bus stand) at 1800hrs and back at 1845hrs @ no charges.
- Sunday - SNU to Dadri (Bus stand) at 0830 hrs and back at 1000 hrs @ no charges

#### SNU Internal Shuttle

Shuttle service is available in every 20 minutes from Main Gate – Tower 10 – A Block – Library – Inner Gate (Hostel) – Main Gate. Social distancing norms must be strictly followed, and the students must not force the driver to accommodate more than the allowed number of passengers inside the shuttle.



## Office of the Director of Student Affairs

Shiv Nadar University has a fully-residential campus. Life outside the Academic Blocks assumes great importance in terms of student experience at the University. The Office of the DSA provides all assistance in hostel, mess, healthcare, cultural and sports activities. The Office provides assistance in extra-curricular initiatives as well as organization and functioning of student governance. DSA also provides help and support to any student on any issue affecting him/her. The Office also assists handicapped/disabled members of the campus community and supports minority and economically disadvantaged students. The Office is also responsible for the formulation and enforcement of the University's General Code of Conduct and Code for Academic and Student Conduct.

### Team DSA

**Major General G Jaishankar (Retd.)**  
Director, Student Affairs  
[dean.sa@snu.edu.in](mailto:dean.sa@snu.edu.in)  
Ext. 757  
Office location: D010

**Dr. Amrish Tony**  
Deputy Director Sports  
[amrish.tony@snu.edu.in](mailto:amrish.tony@snu.edu.in)  
Ext. 724  
Office location: ISC

**Commander Vikrant Jairath**  
Head-Hostel Administration & Residence Life  
[vikrant.jairath@snu.edu.in](mailto:vikrant.jairath@snu.edu.in)  
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Office location: D036 A

**Dr. Nishant Mishra**  
Associate Dean Student Affairs  
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**Ms. Munmun Bhatnagar**  
EA to the Dean Student Affairs  
[munmun.bhatnagar@snu.edu.in](mailto:munmun.bhatnagar@snu.edu.in)  
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Office location: D010

**Mr. Sudhir Kumar**  
Senior Executive,  
Dean Student Affairs  
[sudhir.kumar@snu.edu.in](mailto:sudhir.kumar@snu.edu.in)  
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**Mr. Gaurav Bhardwaj**  
Sr. Warden (Boys' Hostel)  
[gaurav.bhardwaj@snu.edu.in](mailto:gaurav.bhardwaj@snu.edu.in)  
Ext. 6605

**Mr. Ashok Bhardwaj**  
Sr. Warden (Boys' Hostel)  
[ashok.bhardwaj@snu.edu.in](mailto:ashok.bhardwaj@snu.edu.in)  
Ext. 722

**Ms. Neelam Chaudhary**  
Warden (Girls' Hostel)  
[neelam.chaudhary@snu.edu.in](mailto:neelam.chaudhary@snu.edu.in)  
Ext. 691

**Mr. Vishveer Singh**  
Warden (Boys' Hostel)  
[vishveer.singh@snu.edu.in](mailto:vishveer.singh@snu.edu.in)  
Ext. 680

**Mr. Ameetava Mukherjee**  
Warden (Boys Hostel)  
[ameetava.mukherjee@snu.edu.in](mailto:ameetava.mukherjee@snu.edu.in)

**Ms. Anuradha Sharma**  
Warden (Girls' Hostel)  
[anuradha.sharma@snu.edu.in](mailto:anuradha.sharma@snu.edu.in)  
Ext. 326

**Ms. Preeti Jain**  
Warden (Girls' Hostel)

**Mr. Balbeer Singh**  
Warden (Boys' Hostel) sandeep.  
[singh@snu.edu.in](mailto:singh@snu.edu.in)  
Ext. 728

## Office of the Dean of Academics

The Office of the Dean of Academics has the responsibility for developing and implementing the academic and administrative policies pertaining to the programs and students of the University, in accordance with the University's mission to "help students acquire and develop knowledge, skills, and leadership qualities relevant in the 21st Century and beyond".

**Dr. Rajeev Kumar Singh**  
Associate Dean of Academics  
[dean.sa@snu.edu.in](mailto:dean.sa@snu.edu.in)  
Ext. 757  
Office location: D010

**Mr. Manish Dhawan**  
Educational Technologist  
[manish.dhawan@snu.edu.in](mailto:manish.dhawan@snu.edu.in)  
Ext. 779

**Ms. Neha Gautam**  
Assistant Academic Coordinator  
[neha.gautam@snu.edu.in](mailto:neha.gautam@snu.edu.in)  
Ext. 740

**Mr. Rahul Ishwar**  
[Rahul.Ishwar@snu.edu.in](mailto:Rahul.Ishwar@snu.edu.in)  
Ext. 395

## Office of the Registrar

The office of the Registrar serves the students, faculty, and staff of the University by performing a wide range of functions related to student services (like issuance of official certificates/letter, degree certificates, transcript etc.), keeping records and academic administration.

**Mr. Sudhir Naudiyal**  
Registrar  
[registrar@snu.edu.in](mailto:registrar@snu.edu.in)  
Ext. 211  
Office location: D012

**Mr. Ankit Singh Tanwar**  
Assistant Registrar  
[ankit.tanwar@snu.edu.in](mailto:ankit.tanwar@snu.edu.in)  
Ext. 464 |  
Office location: D012

**Mr. Benoy James**  
Senior Coordinator  
[registraroffice@snu.edu.in](mailto:registraroffice@snu.edu.in)  
Ext. 811  
Office location: D012

**Mr. Ravinder Kumar**  
Senior Executive  
[ravinder.kumar@snu.edu.in](mailto:ravinder.kumar@snu.edu.in)

**Mr. Sudhanshu Kumar**  
Senior Executive  
[sudhanshu.singh@snu.edu.in](mailto:sudhanshu.singh@snu.edu.in)  
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Office location: D012

## Finance Department

**Mr. Alok Sharma**  
Head Finance  
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Ext. 228

**Mr. Rahul Arora**  
Deputy Manager  
[rahul.arora@snu.edu.in](mailto:rahul.arora@snu.edu.in)  
Ext.241

## Annexure A

### Items to be brought for day to day needs

- Bedspreads/ bed sheets/ Towel
- Pillow and pillow covers
- Bucket, mug, soap case
- Cloth hangers
- Cloth hangers
- Toiletries for personal use (soap, shampoo, toothpaste, shaving razor/cream, etc.)
- Umbrella
- Table Lamp
- Padlock with 4 (four) Keys
- Mosquito coil/repellants
- Water bottles

- A suitcase (with a lock) for keeping personal effects in the hostel room
- 1 extra pair of spectacles (if applicable)
- Torch
- Personal medicines
- Face mask
- Blanket and woolen clothing for winters (can also be purchased after a couple of months)
- A pair of bathroom slippers and sneakers
- Hand gloves
- Sanitizer
- Bicycle (optional)

## Annexure C

### Instagram Profiles for all the Cultural Clubs



Imprints



Snuphoria



TEDx Club



Nexus



Visually SNU



Kalakriti



Inferno



ENCHANT



WULA



Cine-U



words.ink

The Literary and Spoken Arts Society



Inspiria



GO Green



Sigree



GirlUp



Aura



Feeding India\_SNU Chapter



Metanoia



STIMULUS



SNU Queer Collective



SPIC MACAY SNU Chapter



Debsoc



Munsoc



Toastmasters\_SNU



Adventure Club



Mythia



Campus Caravan



Enactus\_SNU



FACTion

<https://snulinks.snu.edu.in/snuPolicies/students/>

## Academic Calendar Monsoon 2021

### Instagram Profiles for all the Technical Clubs and Societies



House of Habers ( Chem Engg. Society)      Genesis Life Sciences      Roboyantri      Entrepreneurship Cell      IEEE Student Branch



ACM      ASME Student Chapter      Design club      ACM - Women      Developer Student Society



Physics Society      ECOSOC      Finvest Club      Mnemon, The History Society      Shilpkulam



Orion SNU Civil Engg. Society      Totem Pole – Sociology Club      Nature Sentinels      Student Energy Club      SNU SAE Team Genesis



SNU SAE Team Pravah      Mathematics Society      Chemistry Society      AI Club      Celestia Explora

The Academic Calendar is subject to change, given the evolving situation due to the ongoing COVID-19 pandemic. For All UG students, All PhD students, Second Year Masters (Except MBA), First year Integrated Masters-PhD Chemistry and First year M.Des Uploaded PDF file link:

<https://snu.edu.in/sites/default/files/Academic-Calendar-Monsoon-2021.pdf>

### MBA 2021-23 Year -1 Monsoon 2021 Semester

Date	Day		Remarks
2-Aug-21	Monday	Q1 classes begins	1
3-Aug-21	Tuesday		2
4-Aug-21	Wednesday		3
5-Aug-21	Thursday		4
6-Aug-21	Friday		5
7-Aug-21	Saturday		6
8-Aug-21	Sunday		
9-Aug-21	Monday		7
10-Aug-21	Tuesday		8
11-Aug-21	Wednesday		9
12-Aug-21	Thursday		10
13-Aug-21	Friday		11
14-Aug-21	Saturday		12
15-Aug-21	Sunday	Holiday-Independence Day	
16-Aug-21	Monday		13
17-Aug-21	Tuesday		14
18-Aug-21	Wednesday		15
19-Aug-21	Thursday		16
20-Aug-21	Friday		17
21-Aug-21	Saturday		18
22-Aug-21	Sunday		
23-Aug-21	Monday		19
24-Aug-21	Tuesday		20
25-Aug-21	Wednesday		21
26-Aug-21	Thursday		22
27-Aug-21	Friday	Mid term exam	
28-Aug-21	Saturday	Mid term exam	
29-Aug-21	Sunday		
30-Aug-21	Monday		23

## Academic Calendar Monsoon 2021

31-Aug-21	Tuesday		24
1-Sep-21	Wednesday		25
2-Sep-21	Thursday		26
3-Sep-21	Friday		27
4-Sep-21	Saturday		28
5-Sep-21	Sunday		
6-Sep-21	Monday		29
7-Sep-21	Tuesday		30
8-Sep-21	Wednesday		31
9-Sep-21	Thursday		32
10-Sep-21	Friday		33
11-Sep-21	Saturday		34
12-Sep-21	Sunday		
13-Sep-21	Monday		35
14-Sep-21	Tuesday		36
15-Sep-21	Wednesday		37
16-Sep-21	Thursday		38
17-Sep-21	Friday		39
18-Sep-21	Saturday		40
19-Sep-21	Sunday		
20-Sep-21	Monday		41
21-Sep-21	Tuesday		42
22-Sep-21	Wednesday		43
23-Sep-21	Thursday		44
24-Sep-21	Friday		45
25-Sep-21	Saturday	Q1 ET Exams	
26-Sep-21	Sunday		
27-Sep-21	Monday	Q1 ET Exams	
28-Sep-21	Tuesday	Q1 ET Exams	
29-Sep-21	Wednesday	Q1 ET Exams	
30-Sep-21	Thursday	EL/ Workshop	
1-Oct-21	Friday	EL/ Workshop	
2-Oct-21	Saturday	Holiday - Gandhi Jayanti	
3-Oct-21	Sunday		
4-Oct-21	Monday	Q2 Classes begins	1
5-Oct-21	Tuesday		2
6-Oct-21	Wednesday		3
7-Oct-21	Thursday		4
8-Oct-21	Friday		5
9-Oct-21	Saturday		6
10-Oct-21	Sunday		
11-Oct-21	Monday		7
12-Oct-21	Tuesday		8
13-Oct-21	Wednesday	Mid term break tentative	

## Academic Calendar Monsoon 2021

14-Oct-21	Thursday	mid term break tentative	
15-Oct-21	Friday	Holiday - Dussehra	
16-Oct-21	Saturday		
17-Oct-21	Sunday		
18-Oct-21	Monday		9
19-Oct-21	Tuesday		10
20-Oct-21	Wednesday		11
21-Oct-21	Thursday		12
22-Oct-21	Friday		13
23-Oct-21	Saturday		14
24-Oct-21	Sunday		
25-Oct-21	Monday		15
26-Oct-21	Tuesday		17
27-Oct-21	Wednesday		18
28-Oct-21	Thursday		19
29-Oct-21	Friday		20
30-Oct-21	Saturday		21
31-Oct-21	Sunday		
1-Nov-21	Monday		22
2-Nov-21	Tuesday	Mid tem exam tentative	
3-Nov-21	Wednesday	Mid tem exam tentative	
4-Nov-21	Thursday	Holiday - Diwali	
5-Nov-21	Friday	Holiday - Goverdhan Pooja	
6-Nov-21	Saturday		23
7-Nov-21	Sunday		
8-Nov-21	Monday		24
9-Nov-21	Tuesday		25
10-Nov-21	Wednesday		26
11-Nov-21	Thursday		27
12-Nov-21	Friday		28
13-Nov-21	Saturday		29
14-Nov-21	Sunday		
15-Nov-21	Monday		30
16-Nov-21	Tuesday		31
17-Nov-21	Wednesday		32
18-Nov-21	Thursday		33
19-Nov-21	Friday	Holiday - Gurunanak's Birthday	
20-Nov-21	Saturday	SME Moqsh - Annual fest (tentative )	
21-Nov-21	Sunday	SME Moqsh - Annual fest (tentative )	
22-Nov-21	Monday		34
23-Nov-21	Tuesday		35
24-Nov-21	Wednesday		36
25-Nov-21	Thursday		37
26-Nov-21	Friday		38

27-Nov-21	Saturday		39
28-Nov-21	Sunday		
29-Nov-21	Monday		40
30-Nov-21	Tuesday		41
1-Dec-21	Wednesday		42
2-Dec-21	Thursday		43
3-Dec-21	Friday		44
4-Dec-21	Saturday		45
5-Dec-21	Sunday		
6-Dec-21	Monday	Q2 ET Exams	
7-Dec-21	Tuesday	Q2 ET Exams	
8-Dec-21	Wednesday	Q2 ET Exams	
9-Dec-21	Thursday	EL/ Workshop	
10-Dec-21	Friday	EL/ Workshop	
11-Dec-21	Saturday		
12-Dec-21	Sunday		
13-Dec-21	Monday		
14-Dec-21	Tuesday		
15-Dec-21	Wednesday		
16-Dec-21	Thursday		
17-Dec-21	Friday		
18-Dec-21	Saturday		
19-Dec-21	Sunday		
20-Dec-21	Monday	Answersheet viewing day	
21-Dec-21	Tuesday		
22-Dec-21	Wednesday	Final Grade Submission	
23-Dec-21	Thursday		
24-Dec-21	Friday		
25-Dec-21	Saturday		
26-Dec-21	Sunday		
27-Dec-21	Monday	Result Declaration (Tentative)	
28-Dec-21	Tuesday		
29-Dec-21	Wednesday		
30-Dec-21	Thursday		
31-Dec-21	Friday		
1-Jan-22	Saturday		

**MBA 2020-22 Year -2 Monsson 2021 Semester**

Date	Day	Remarks
2-Aug-21	Monday	Q5 classes begins
3-Aug-21	Tuesday	
4-Aug-21	Wednesday	
5-Aug-21	Thursday	
6-Aug-21	Friday	
7-Aug-21	Saturday	
8-Aug-21	Sunday	
9-Aug-21	Monday	
10-Aug-21	Tuesday	
11-Aug-21	Wednesday	
12-Aug-21	Thursday	
13-Aug-21	Friday	
14-Aug-21	Saturday	
15-Aug-21	Sunday	Holiday-Independence Day
16-Aug-21	Monday	
17-Aug-21	Tuesday	
18-Aug-21	Wednesday	
19-Aug-21	Thursday	
20-Aug-21	Friday	
21-Aug-21	Saturday	
22-Aug-21	Sunday	
23-Aug-21	Monday	
24-Aug-21	Tuesday	
25-Aug-21	Wednesday	
26-Aug-21	Thursday	
27-Aug-21	Friday	
28-Aug-21	Saturday	
29-Aug-21	Sunday	
30-Aug-21	Monday	
31-Aug-21	Tuesday	
1-Sep-21	Wednesday	
2-Sep-21	Thursday	
3-Sep-21	Friday	
4-Sep-21	Saturday	
5-Sep-21	Sunday	
6-Sep-21	Monday	
7-Sep-21	Tuesday	
8-Sep-21	Wednesday	
9-Sep-21	Thursday	
10-Sep-21	Friday	
11-Sep-21	Saturday	
12-Sep-21	Sunday	

13-Sep-21	Monday		37
14-Sep-21	Tuesday		38
15-Sep-21	Wednesday		39
16-Sep-21	Thursday		40
17-Sep-21	Friday		41
18-Sep-21	Saturday		42
19-Sep-21	Sunday		
20-Sep-21	Monday		43
21-Sep-21	Tuesday		44
22-Sep-21	Wednesday		45
23-Sep-21	Thursday	EL/ Workshop	
24-Sep-21	Friday	EL/ Workshop	
25-Sep-21	Saturday	Q5 ET Exams	
26-Sep-21	Sunday		
27-Sep-21	Monday	Q5 ET Exams	
28-Sep-21	Tuesday	Q5 ET Exams	
29-Sep-21	Wednesday	Q5 ET Exams	
30-Sep-21	Thursday	Q6 Classes begins	1
1-Oct-21	Friday		2
2-Oct-21	Saturday	Holiday - Gandhi Jayanti	
3-Oct-21	Sunday		
4-Oct-21	Monday		3
5-Oct-21	Tuesday		4
6-Oct-21	Wednesday		5
7-Oct-21	Thursday		6
8-Oct-21	Friday		7
9-Oct-21	Saturday		8
10-Oct-21	Sunday		
11-Oct-21	Monday		9
12-Oct-21	Tuesday		10
13-Oct-21	Wednesday	Mid term break tentative	
14-Oct-21	Thursday	Mid term break tentative	
15-Oct-21	Friday	Holiday - Dussehra	
16-Oct-21	Saturday		11
17-Oct-21	Sunday		
18-Oct-21	Monday		12
19-Oct-21	Tuesday		13
20-Oct-21	Wednesday		14
21-Oct-21	Thursday		15
22-Oct-21	Friday		16
23-Oct-21	Saturday		17
24-Oct-21	Sunday		
25-Oct-21	Monday		18
26-Oct-21	Tuesday		19
27-Oct-21	Wednesday		20
28-Oct-21	Thursday		21

29-Oct-21	Friday		22
30-Oct-21	Saturday		23
31-Oct-21	Sunday		
1-Nov-21	Monday		24
2-Nov-21	Tuesday		25
3-Nov-21	Wednesday		26
4-Nov-21	Thursday	Holiday - Diwali	
5-Nov-21	Friday	Holiday - Goverdhan Pooja	
6-Nov-21	Saturday		27
7-Nov-21	Sunday		
8-Nov-21	Monday		28
9-Nov-21	Tuesday		29
10-Nov-21	Wednesday		30
11-Nov-21	Thursday		31
12-Nov-21	Friday		32
13-Nov-21	Saturday		33
14-Nov-21	Sunday		
15-Nov-21	Monday		34
16-Nov-21	Tuesday		35
17-Nov-21	Wednesday		36
18-Nov-21	Thursday		37
19-Nov-21	Friday	Holiday - Gurunanak's Birthday	
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21-Nov-21	Sunday	SME Moqsh - Annual fest (tentative )	
22-Nov-21	Monday		38
23-Nov-21	Tuesday		39
24-Nov-21	Wednesday		40
25-Nov-21	Thursday		41
26-Nov-21	Friday		42
27-Nov-21	Saturday		43
28-Nov-21	Sunday		
29-Nov-21	Monday		44
30-Nov-21	Tuesday		45
1-Dec-21	Wednesday	EL/ Workshop	
2-Dec-21	Thursday	EL/ Workshop	
3-Dec-21	Friday	EL/ Workshop	
4-Dec-21	Saturday	Q6 ET Exams	
5-Dec-21	Sunday		
6-Dec-21	Monday	Q6 ET Exams	
7-Dec-21	Tuesday	Q6 ET Exams	
8-Dec-21	Wednesday	Q6 ET Exams	
9-Dec-21	Thursday		
10-Dec-21	Friday		
11-Dec-21	Saturday		
12-Dec-21	Sunday		

13-Dec-21	Monday		
14-Dec-21	Tuesday		
15-Dec-21	Wednesday		
16-Dec-21	Thursday		
17-Dec-21	Friday		
18-Dec-21	Saturday		
19-Dec-21	Sunday		
20-Dec-21	Monday	Answersheet viewing day	
21-Dec-21	Tuesday		
22-Dec-21	Wednesday		
23-Dec-21	Thursday		
24-Dec-21	Friday		
25-Dec-21	Saturday		
26-Dec-21	Sunday		
27-Dec-21	Monday	Result Declaration (Tentative)	
28-Dec-21	Tuesday		
29-Dec-21	Wednesday		
30-Dec-21	Thursday		
31-Dec-21	Friday		
1-Jan-22	Saturday		

## A DECADE OF EXCELLENCE. A JOURNEY TO EMINENCE.

Shiv Nadar University, Delhi NCR has been accorded the status of '**Institution of Eminence**' by the Government of India – the youngest to have received this recognition. Since inception in 2011, we are committed to building an institution of global stature and impact, and contributing to nation-building. We are delighted to receive this honour on our **10<sup>th</sup> Anniversary**.

